



Funding Document Checklist

- Contract
 - Signed By Both Customer(s) and Dealer
 - Must Be Either Current LAW or Wolter Kluwers Contract
 - Must Forward the Original to Old Point National Bank
- Copy of Valid Driver's License
 - Must Be Legible
- Insurance Binder or Completed Agreement to Provide Insurance
- Registration Application (Virginia DMV Form 17) **or** Completed Lienholder Statement Form
 - Old Point National Bank Must Be Listed As Lienholder
- Signed Credit Application
 - Dealertrack, RouteOne, or Old Point National Bank Applications Acceptable
 - Sign On All Four Lines if Applying For Joint Credit
 - Application Authorization Form Required if Not on Acceptable Application
- Bill of Sale or Purchase Agreement
- Copy of Any after Market Products Purchased
 - GAP Maximum is \$800
 - Warranties Minimum of 2 Years/24,000 Miles
- Copy of Invoice on Any New Vehicles
- Stipulations from the Underwriter (if Applicable)
 - i.e Proof of Income, Proof of Residence, Proof of Paid Auto, etc.
- Approval Sheet

For Fax Funding, send all documents to 757.728.1229 or email to funding@oldpoint.com. Old Point National Bank requires that the Original Contract and Credit Application be received within 5 business days on Fax Funding submissions.